

# SCHOOL OF CREATIVE & PERFORMING ARTS

375 GREENWICH STREET; NEW YORK, NY 10013

## SUMMER 2012 IMPORTANT DATES AND INFORMATION BURLINGTON, VERMONT

### IMPORTANT CONTACT INFORMATION:

For billing, registration, and general questions, at all times, please call the main office:

- SOCAPA MAIN OFFICE: Toll Free: (800) 718-2787; NY Local: (212) 941-4057
- Email: [info@socapa.org](mailto:info@socapa.org)

After acceptance, to reach the Vermont Resident Life office for questions/information about arrival, housing, visiting, or anything concerning your child's *stay* with SOCAPA, please use the following:

- SOCAPA Vermont Office Phone: Dial **extension 714** from the SOCAPA MAIN office line.
- Email: [vt@socapa.org](mailto:vt@socapa.org)

### IMPORTANT DATES:

#### MAY 1, 2012: FORMS and PAYMENT DUE!

**Final Payments, On-Line Health History, and paper Medical Release Form (with copy of proof of health insurance coverage) Due!**

**For registrations after May 1, full payment and all forms are due with registration.**

#### SESSION ONE: June 24 – July 07 or July 14, 2012

##### **June 24, Sunday – SESSION ONE ARRIVES**

11-3p **Airport Pickups\*** at Burlington International Airport (BTV).

Please try to schedule arriving flights between 11:00a – 3:00pm.

Our staff will greet students at Baggage Claim.

1-4p **Check-in and Registration** at assigned dorm. Email with assigned dorm and directions will go out week before program. There will be signs on S. Willard Street directing you to your dorm.

5-9p **Student Orientation** – Tour of Campus & Facilities  
Evening Screening – Sample films from last year

##### **June 25, Monday – CLASSES BEGIN at 9am**

##### **July 07, Saturday – TWO-WEEK STUDENTS DEPART**

8-10a **Dorm Checkout\*** – Say Goodbyes -- Airport Drop-offs and Parent Pick-ups

Please try to schedule departing flights between 11:00a – 3:00pm.

Our staff will escort students to the airline check-in.

Parents, if driving, please plan to pick students up between 8am-10am.

##### **July 13, Friday – FINAL THREE-WEEK SCREENING**

7-9p **3wk Student Final Screenings\*\*** – Friends & Family Welcome

9-10p **Post-screening Pizza Party**

##### **July 14, Saturday – THREE-WEEK STUDENTS DEPART**

8-10a **Dorm Checkout** – Say Goodbyes -- Airport Drop-offs and Parent Pick-ups

Please try to schedule departing flights between 11:00a – 3:00pm.

Our staff will escort students to the airline check-in.

Parents, if driving, please plan to pick students up between 8am-10am.

## **SESSION TWO: July 15 – July 28, 2012**

### **July 15, Sunday – SESSION TWO ARRIVES**

- 11-3p **Airport Pickups\*** at Burlington International Airport (BTV)  
Please try to schedule arriving flights between 11:00a – 3:00pm.  
Our staff will greet students at Baggage Claim.
- 1-4p **Check-in and Registration** at assigned dorm. Email with assigned dorm and directions will go out week before program. There will be signs on S. Willard Street directing you to your dorm.
- 5-9p **Student Orientation** – Tour of Campus & Facilities  
Evening Screening – Sample films from last year

### **July 16, Monday – CLASSES BEGIN at 9am**

### **July 27, Friday – FINAL SCREENING**

- 7-9p **Final Screening\*\*** – Friends & Family Welcome  
9-10p **Post-screening Pizza Party**

### **July 28, Saturday– TWO-WEEK STUDENTS DEPART**

- 8-10a **Dorm Checkout** – Say Goodbyes -- Airport Drop-offs and Parent Pick-ups  
Please try to schedule departing flights between 11:00a – 3:00p.  
Our staff will escort students to the airline check-in.  
Parents, if driving, please plan to pick students up between 8am-10am.

## **SESSION THREE: July 29 – August 4**

### **July 29, Sunday – SESSION THREE ARRIVES**

- 11-3p **Airport Pickups\*** at Burlington International Airport (BTV)  
Please try to schedule arriving flights between 11:00a – 3:00pm.  
Our staff will greet students at Baggage Claim.
- 1-4p **Check-in and Registration** at assigned dorm. Email with assigned dorm and directions will go out week before program. There will be signs on S. Willard Street directing you to your dorm.
- 5-9p **Student Orientation** – Tour of Campus & Facilities  
Evening Screening – Sample films from last year

### **August 3, Friday – FINAL SCREENING**

- 7-9p **Final Screening\*\*** – Friends & Family Welcome  
9-10p **Post-screening Pizza Party**

### **August 4, Saturday – STUDENTS DEPART**

- 8-10a **Dorm Checkout\*** – Say Goodbyes -- Airport Drop-offs and Parent Pick-ups  
Please try to schedule departing flights between 11:00a – 3:00p.  
Our staff will escort students to the airline check-in.  
Parents, if driving, please plan to pick students up between 8am-10am.

### **Important Information about the schedule provided above:**

#### **\*Arrival/Departure Details:**

- We service BTV on the opening Sunday and final Saturday of each session only. Please schedule arriving/departing flights between 11am-3pm. Flights that arrive/depart outside the recommended time slot may be subject to an additional transfer fee.
- If your child is traveling as an **“Unaccompanied Minor,”** as designated by the airline, there is an additional fee of \$150 roundtrip charged by SOCAPA. It is very important that you notify SOCAPA if you have purchased the Unaccompanied Minor service from your airline. We will be

able to inform you of the name of the person who will be picking your child up the Friday before arrival date. Please note that the airline also charges for this service.

- We will meet students at the baggage claim area for their flight. SOCAPA staff will be wearing a SOCAPA t-shirt and have a sign with student name. On departure day, we see students to their airline ticket counter, but we cannot accompany them past security.
- Check-out procedure: Students are responsible for cleaning their rooms and returning their room key. Our host university levies an additional fee for lost room key (\$45) and excessive cleaning (from \$25 - \$100), which will be taken out of the damage deposit held on your credit card prior to camp start.

**\*\*Final Showcase Schedule:** The schedule provided above is a rough schedule of the Final Showcase based on years past. We will send out more detailed information about the final showcase the week before the show, including the location of each show. Students may either leave with friends or family after the showcase on Friday night or during the scheduled checkout time on Saturday morning. If you plan to check your child out Friday night, please make arrangements with the Resident Life Office prior.

### **LOCATION:**

SOCAPA's Vermont Program is hosted at Champlain College, perched in the historic Hill Section, overlooking the breathtaking Lake Champlain and the surrounding Adirondack Mountains. A short walk down the hill and students are immersed in the vibrant arts scene of downtown Burlington. A little further down the hill and you are on the shores of spectacular Lake Champlain. When packing, students should plan for walking excursions and summer fun on the lake!

**RESIDENCE HALL:** The residences are Victorian-era mansions looking out over Lake Champlain and the Adirondack Mountains. There is a mixture of shared common bathrooms and rooms with adjoining bathrooms. A room typically is furnished with a bed, desk, bureau, and light. A Linen Package can be rented for an extra fee of \$38.00, which includes a **small** bath towel, hand towel, wash cloth, sheets, a pillow, a pillowcase, and a light blanket. If you get cold easily, you may want to bring an extra blanket and, conversely, a fan for the hot nights. The residence halls are not air-conditioned. Common areas (bathrooms/hallways/etc) are cleaned daily; students are responsible for keeping their own rooms clean.

SOCAPA students also have access to the Student Life Center which houses a full-sized gymnasium, fitness center, dining room, student lounge with fireplace and big-screen TV, game room, and an outdoor terrace with full views of Lake Champlain and the Adirondacks.

**DINING HALL:** Champlain offers lots of dining options and plenty of variety. The dining rooms offer different menus, themes and types of food. All meals are prepared on-site and are served in an all-you-can-eat buffet-style.

**WEEKEND MEALS:** Since SOCAPA students have the option of several city excursions on Saturdays and Sundays, **two weekend meals - lunch and/or dinner on Saturday and/or lunch on Sunday- are the responsibility of the students.** For instance, they may be given the opportunity to explore the Waterfront area, go shopping on Church Street or visit Stowe Mountain's outdoor adventure park and Ben and Jerry's. At mealtime, students are given the option of eating at inexpensive local restaurants or take-out stands. Prices can vary from four-dollar falafels and slices of pizza to twelve dollar sit down sushi combo dinners. We generally recommend a total of \$30 dollars to cover all three of these weekend meals.

### **CHECK-IN:**

Check-in and Registration will take place between 1pm and 4pm on Sunday, June 24<sup>th</sup> (Session 1) or July 15<sup>th</sup> (Session 2) or July 29 (Session 3) at the student's assigned dorm. You will receive your room key and roommate(s) assignments upon your arrival. It is important that Day Students attend registration and orientation. We will send out a detailed email for day students the week prior to the program start date

indicating where day students should meet for orientation. Please plan to attend from 4-9 pm on opening Sunday.

### **DAY STUDENTS:**

Day students are strongly encouraged to attend Sunday's registration and orientation (please plan to arrive at 4pm) since we will be handing out the master schedules and covering other valuable information. This orientation will also provide you a chance to meet your fellow students and teachers/staff. The day student schedule normally runs from Monday – Friday, 9-5pm, although there are some evening and weekend rehearsals as well as casting, shooting, and editing time. If projects finish early, you may on occasion have free time during the afternoon to work on choreography, scenes, story/project ideas, location scouting and editing. Day students are responsible for their own meals and may buy tickets from the Campus Director to access the dining hall or may eat at the local eateries in the campus area. Day students are welcomed and encouraged to attend the evening and weekend activities that our residential students attend. We highly recommend that parents of day students call our office at the beginning of the program to talk about daily arrival/departure and scheduling issues. In addition, the online Day Student form is required.

### **RESIDENTIAL STUDENTS:**

**Mail:** You can have mail sent to:                   SOCAPA Summer Program: "Student Name"  
C/o Champlain College Event Center  
P.O. 670 (for packages: 246 South Willard St.)  
Burlington, VT 05402

**Phones/Internet Access:** There are phones in each room that can make local calls. It is highly recommended that you have a calling card in order to contact family and friends, or in case of an emergency. *Students may bring their cell phones but they must be turned off in all classrooms, editing rooms and screenings or they will be immediately confiscated.* There will be a computer lab provided with Internet access and free wireless access in the residence halls.

**Keys/ID Cards:** DO NOT LOSE YOUR KEY! You are expected to have your key in your possession at all times. SOCAPA students and staff must show their key card to gain access to the dining hall to eat and gain access to the dorm. There is a \$45 lost key fee if we need to replace your key.

**Security:** Though we will be the only group of students in the dormitory, there will be other student groups on campus, so keep your doors locked at all times and valuables in a secure place. In addition, you will not want to leave bags/personal items in classrooms or around campus. When packing, please think about what items you want to bring and how you will keep them safe on campus and be mindful of your belongings at all times.

**Laundry:** Coin operated washers and dryers are available in the residence hall for your use. A load of wash is \$1.25 and a dry cycle is \$1.50, approximately.

**Spending Money:** The room and board fee covers nightly board and three meals a day (less two weekend meals), as well as planned activities on nights and weekends. Students may want to bring spending money for props, snacks or for any shopping he/she may want to do during their stay. We suggest \$5-\$10 a day for incidentals. Because SOCAPA cannot access money for students if they run out, we suggest sending your child with a reloadable debit card, which can be used to make purchases and withdraw cash.

### **MEDICAL EMERGENCY:**

In the event of a medical emergency, students will be taken to the emergency room of The Fletcher Allen Medical Center located on Colchester Avenue, Burlington, VT. Non-emergency cases will be brought to the walk-in care. Parents/guardians will be notified immediately. All students are required to have primary medical coverage and to list emergency contacts on our medical form.

## WHAT TO BRING: PLEASE LABEL YOUR BELONGINGS

<ul style="list-style-type: none"> <li>- ALARM CLOCK! You are responsible for being on time for all classes/events.</li> <li>- Soap/Shampoo, Toothbrush/Toothpaste</li> <li>- Running/exercise clothes and shoes. Comfortable, practical shoes. You do a lot of walking. Warm Sweatshirt or Sweater, shorts</li> <li>- Nice outfit for showcase festival</li> <li>- Reusable water bottle- for access to water in dorm and for trips</li> <li>- Notebook and Pen</li> </ul>	<ul style="list-style-type: none"> <li>- Sunscreen and bug spray</li> <li>- Laundry Detergent</li> <li>- Pillow/Linens (extra long twin size)/Blanket *if you are flying and do not have space for these items they will be available for rent</li> <li>- Bath Towel; Beach Towel</li> <li>- Rain gear-umbrella or raincoat</li> <li>- External hard drive -photo/film programs*.</li> <li>-Spending money (some cash, debit/credit card)</li> </ul>
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### Filmmakers:

<ul style="list-style-type: none"> <li>-<b>REQUIRED:</b> An external MAC-compatible USB/FireWire hard drive (not one that must plug into wall) of at least 100 Gigs is <b>required</b> so that you can take all your digitized raw footage and project files home with you. It also allows you to edit on any available computer in our editing lab. We recommend a LaCie Rugged.</li> <li>- A small laptop computer could be helpful when writing your script but is not necessary; you will have limited access to a computer center.</li> <li>- Story Ideas, see film assignments in the curriculum section of our website</li> <li>- Small props and costumes that are necessary for your film idea. Don't go overboard!</li> <li>- Music that you think would be good in your film (on CD is best – you can't upload from an iPod or MP3 Player to our editing systems).</li> <li>- Any camera that you own that you want to learn how to better use; any film or video work you want to share.</li> </ul>
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### Actors:

<ul style="list-style-type: none"> <li>- Interesting, versatile clothes/costumes as you may be asked to play a wide range of roles over the course of the program. A nice suit or dress usually comes in handy. Try to avoid white clothing, as the color white does not translate well to film/video.</li> <li>- Ideas for a monologue and a short two-person scene, both can be professionally written (from a play or film) and should be between two and three minutes long.</li> <li>- Make-up, as you generally need to do your own.</li> <li>- Loose clothes and comfortable shoes for movement/yoga classes.</li> </ul>
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### Photographers:

<ul style="list-style-type: none"> <li>-<b>REQUIRED:</b> An external MAC compatible USB/FireWire hard drive (not one that must plug into wall) of at least 100 Gigs is <b>required</b> so that you can take all your digitized raw footage and project files home with you. It also allows you to edit on any available computer in our editing lab. We recommend a LaCie Rugged.</li> <li>- Any camera or photo equipment that you own and want to learn how to better use.</li> <li>- Any photography work that you have done that you want to share (digital, prints or negs).</li> <li>- A backpack or carrying bag for photo safari trips. Sunscreen, water bottle, rain gear.</li> <li>-Comfortable footwear for long walking safari trips around city and more rustic areas.</li> </ul>
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### Dancers:

<ul style="list-style-type: none"> <li>- Jazz shoes or foot paws; sneakers for Hip Hop</li> <li>- Black leotard, tights, and jazz shorts</li> <li>- Make-up and hair products.</li> <li>-Accessories- jewelry, hats, gloves, etc.</li> </ul>	<ul style="list-style-type: none"> <li>- A backpack or carrying bag for studio trips and location shoots.</li> <li>- Potential music for your choreography assignment (MP3 player or CD)</li> </ul>
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### WHAT NOT TO BRING:

<ul style="list-style-type: none"> <li>- Skateboards</li> <li>- Scooters</li> </ul>	<ul style="list-style-type: none"> <li>- Roller-skates/rollerblades</li> <li>- Weapons of any kind, even if they are props</li> </ul>
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## **GETTING TO CHAMPLAIN COLLEGE:**

### **By Car**

**From Interstate 89:** By car, take Exit 14W from Interstate 89 and proceed west on Main street over the hill toward downtown Burlington. Turn left onto South Willard Street (Route 7) at the first stoplight after heading down the hill. The Fireplace Lounge is located in the IDX Student Life Center at 228 South Willard Street.

**From the South via Route 7:** Driving from the South on Route 7: about a mile north of the I-189 interchange bear right around the small rotary and proceed up the hill, staying on Route 7 (which becomes South Willard Street). The Fireplace Lounge is located in the IDX Student Life Center at 228 South Willard Street.

### **By Air**

The nearest airport is BTV, Burlington International Airport. BTV 15 minutes from campus. Take Rte. 2 (Williston Road) west to the Interstate 89 overpass at this point Rte. 2 (Williston Road) becomes Main Street. Continue over the hill toward downtown Burlington. Turn left onto South Willard Street (Route 7) at the first stoplight after heading down the hill. The Fireplace Lounge is located in the IDX Student Life Center at 228 South Willard Street. Our staff does airport pickups on the first and last days of each session. The fee is \$25 per airport transfer. We will greet your child at baggage claim when she arrives and make sure she finds her gate when she departs.

**PLACES TO STAY:** If you are dropping off/picking up your child and need accommodations:

### **Within walking distance of campus**

Willard Street Inn (802) 651-8710

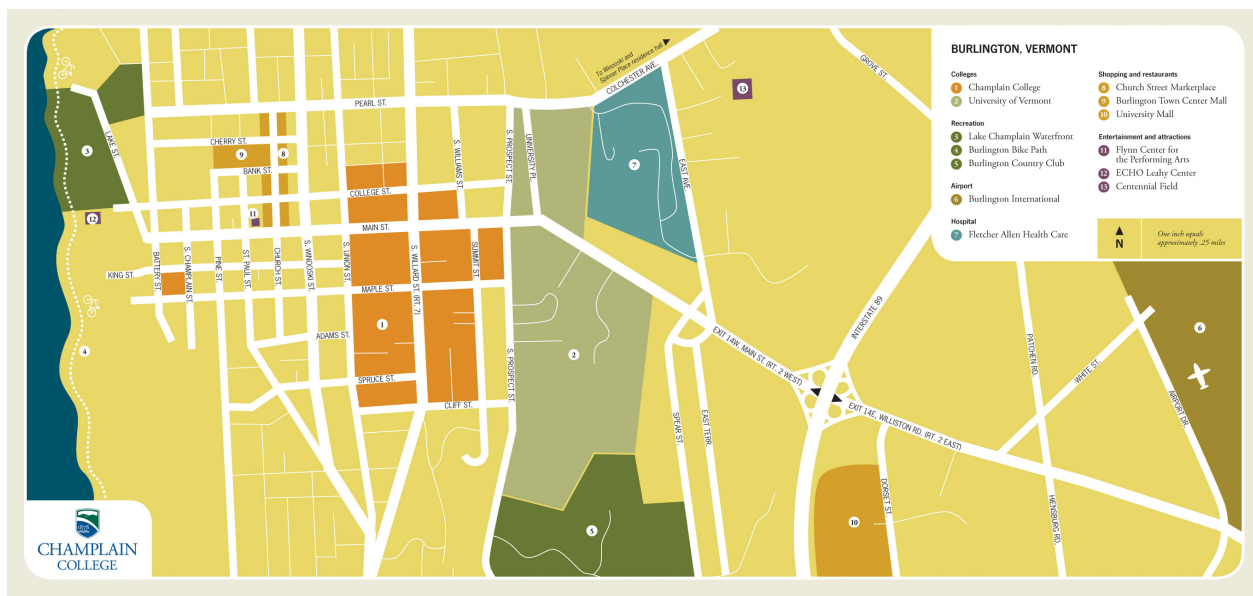
Lang House on Main Street (802) 651-8715

### **Burlington hotels**

Hilton Burlington (802) 658-6500

Courtyard (802) 864-4700

Sheraton Hotel (802) 865-6600





**MAP KEY**

- Residence halls
- Academic buildings
- P Parking lots
- One-half inch equals approximately .25 miles

**CAMPUS BUILDING KEY**

Advising & Registration Center (ARC)	<b>9</b>	Miller Information Commons	<b>34</b>
Alumni Auditorium	<b>27</b>	Perry Hall	<b>15</b>
Coolidge House	<b>11</b>	President's House	<b>32</b>
Durick Hall	<b>2</b>	Rowell Annex	<b>17</b>
Foster Hall	<b>33</b>	Rozendaal Courtyard	<b>38</b>
Freeman Hall	<b>28</b>	S.D. Ireland Family Center for Global Business and Technology	<b>26</b>
The Gallery	<b>7</b>	Skiff Hall	<b>1</b>
Hauke Family Campus Center	<b>25</b>	West Hall	<b>14</b>
IDX Student Life Center	<b>21</b>	Wick Hall	<b>35</b>
Joyce Learning Center	<b>29</b>	212 Battery	<b>40</b>

<b>Residence Halls</b>			
Aiken Hall	<b>36</b>	McDonald Hall	<b>10</b>
Bader Hall	<b>24</b>	North House	<b>6</b>
Bankus Hall	<b>18</b>	Pearl Hall	<b>22</b>
Carriage House	<b>30</b>	Rowell Hall	<b>16</b>
Cushing Hall	<b>23</b>	Sanders Hall	<b>5</b>
East House	<b>31</b>	South House	<b>20</b>
Hill Hall	<b>12</b>	Spinner Place	<b>41</b>
Jensen Hall	<b>19</b>	Summit Hall	<b>37</b>
Lyman Hall	<b>13</b>	Whiting Hall	<b>8</b>
Main Street Suites	<b>3</b>	215 S. Prospect	<b>39</b>
		396 Main Street	<b>4</b>