

SCHOOL OF CINEMA & PERFORMING ARTS

375 GREENWICH STREET; NEW YORK, NY 10013

TERMS OF AGREEMENT

Enrollment and Additional Forms

After we (The School of Cinema and Performing Arts, referred to in these Terms of Agreement as 'SOCAPA') receive your application, deposit, and recent school report card/transcript, we will contact you by mail to confirm your enrollment with an acceptance letter and invoice. Shortly after you register, we will mail you our summer information packet, travel, release and consent form and health form. These forms contain important information about the program activities, the risks associated with the program activities and your responsibilities. All forms must be completed and signed by student and parent/s or legal guardian/s. Final acceptance to the program(s) is contingent on SOCAPA's receipt and review of all forms.

Medical Treatment

Student and parent/s or guardian/s (hereafter collectively 'parent/guardian') authorize SOCAPA staff, representatives, contractors or other medical personnel to obtain or provide medical care for student, to transport student to a medical facility and to provide treatment they consider necessary for student's health. Student and parent/guardian agree that SOCAPA has no responsibility for medical care provided to student, and agree to pay all costs associated with that care and transportation.

Insurance

SOCAPA requires parent/guardian to purchase medical insurance for student for the duration of the SOCAPA program. SOCAPA highly recommends that parent/guardian purchase program cancellation insurance as well, which often comes bundled with this medical insurance coverage. Parent/guardian understands that they are responsible for all costs associated with the medical care or treatment of their child, while on program or otherwise, including those costs that may not be covered by this purchased insurance, or their own personal medical insurance.

Supervision

The number one priority at the School of Cinema and Performing Arts is the safety and well being of our students. SOCAPA has a full staff of qualified supervisors on-duty at all times during the program. All of our counselors and teaching assistants are handpicked for their strong leadership skills and experience. Most have degrees in either visual or performing arts from prestigious universities and many have been through Residence Assistant training programs.

On evenings and weekends when students are not in class or on shoots, SOCAPA provides a full schedule of mandatory activities until 10pm. Students must be in their rooms for check-in at 10:30pm and lights-out is at 11:00pm. Our supervisors will make rounds and conduct sporadic room checks after lights-out to make sure the students remain in their rooms. There will be at least one SOCAPA resident supervisor on duty per floor of students and one SOCAPA resident director on-duty per dormitory building. In addition, our host campus provides their own security to ensure the safety of our campers.

Students are not allowed in the dormitory rooms of members of the opposite sex unless it is for filming purposes and there is a SOCAPA supervisor present.

Students are not permitted to leave the campus area without a SOCAPA supervisor unless they have the prior written consent of parent/guardian. If parent/guardian would like to sign out a student for any period of time, we require that a letter of consent be written, signed and faxed (or e-mailed) to our office detailing to whom we should release the student, when they should be released and for how long, and a contact number where the student will be. Students must notify a supervisor upon departure and return. Students must be back no later than check-in (10:30pm) unless spending the entire night (10:30pm – 8:00am) off campus.

SOCAPA students have a limited amount of personal time during the program. Generally, they have short periods of downtime after classes but before dinner, and after dinner but before the evening activity. There is also some

scheduled free time on weekends, particularly on Sunday mornings. Most students use this time to catch up on sleep, to do laundry, and to write and rehearse. With parent/guardian permission, SOCAPA will allow students in our High School Programs (Ages 14-18 Only) to use part of this downtime to explore the area surrounding the campus in order to scout for prospective locations or to shop for props, costumes or personal items. Students must meet/adhere to all of the following requirements/rules in order to leave campus grounds without a SOCAPA supervisor. Please note this option is not available for students in our Youth Programs (Ages 11-13).

- i. They must have written permission from parent/guardian (see our Release and Consent Form).
- ii. They must follow our “buddy system” and have another SOCAPA student with them AT ALL TIMES. They are never to go off on their own.
- iii. They must notify someone in our campus office as to where they are going, why, and when we can expect them back.

If parent/guardian does not want their child to be permitted to leave campus without a supervisor during downtime, they can specify so on our Release and Consent Form.

Photo Release

Student and parent/guardian authorize SOCAPA, and/or parties designated by SOCAPA, to use photos, videos and recordings which may be taken of or include student, for sale or reproduction in any manner SOCAPA desires, for advertising, display, educational, audiovisual, or other use.

Transportation Release

Parent/guardian understands that there are times during the course of the program when students will be transported off-campus on field trips to local parks, studios, theaters and museums. Parent/guardian understands that the subway (New York City and London), passenger vans, and automobiles are the primary means of transportation on these excursions. Parent/guardian gives permission for their child to attend these field trips and to ride in passenger vans and automobiles operated by trained SOCAPA staff and to ride on the subway system (NYC and London).

Screening Release (For High School Program only – does not apply to Youth Program)

Parent/guardian understands that there are times during the course of the High School program when students will have the opportunity to attend screenings by visiting filmmakers or actors whose films may not yet be rated or may be rated R for mature content. These films are carefully selected based on their artistic merit and are deemed appropriate for ages 14-17 by the director of the program. Parent/guardian gives permission for their child to attend such screenings.

Deposit, Tuition and Refunds

A non-refundable, \$500 deposit (\$1000 for London camps) is required to secure a spot in each of SOCAPA’s Summer Programs. **The final tuition balance is due May 1, 2008.** If we have not received payment by this date, SOCAPA reserves the right to cancel unpaid applicants with no return of fees. Prior to April 15, all tuition, except the \$500 deposit, is fully refundable. For cancellations between April 15 and May 15, we will refund 50% of the tuition and fees. After May 15, there are no refunds, except in the form of camp credit. Camp credit is good towards any of our summer 2009 programs and is transferable to family members with the same last name. In the case that camp credit is issued prior to June 15, the amount of camp credit will be the amount paid to SOCAPA less a \$1000 cancellation fee. For cancellations after June 15, camp credit will be issued for one half the amount of the tuition portion of the invoice – there will be no refund or camp credit for the Room & Board portion of the invoice.

The seasonal nature of the program precludes any tuition refund or reduction for late or non-arrival, early withdrawal or student cancellation for any cause. SOCAPA reserves the right to cancel or alter some aspect of a program, including program itinerary, dates, location or duration, as a result of unforeseen circumstances, or for any other reason. SOCAPA is not responsible for costs incurred by a student’s family in preparing for a program that is altered or cancelled. Student and parent/guardian acknowledge that if student is dismissed or departs for any reason, or chooses to return early from the program, no refunds can be granted. Further, student and parent/guardian are responsible for any and all costs of early departure whether for medical reasons, dismissal, personal emergencies or otherwise. These costs include, but may not be limited to medical evacuation and costs, medical treatment, plane, train, taxi or bus fare, meals, accommodations, and compensation and expenses for staff that may accompany student. Parent/guardian should understand that staff might not accompany students leaving early for any reason on

any part of their trip home. In addition, if parent/guardian cannot be reached when and if their child returns home early, the Emergency Contact Person designated on your SOCAPA application will be contacted for notification and communication purposes.

Equipment Loss or Destruction

Parent/guardian will be held financially responsible for their child's willful or accidental destruction or loss of any SOCAPA equipment/property or of the host campus. This may include sharing in group's collective responsibility for willful equipment/property destruction or loss. Damage costs will be deducted from the \$250 SOCAPA damage deposit fee. In addition, SOCAPA is not responsible for a student's lost, stolen or damaged personal belongings. SOCAPA's insurance does not cover students' personal belongings and parent/guardian should check their own insurance policies to be sure their child's belongings are covered against loss, theft or damage.

Codes of Conduct

SOCAPA has a zero-tolerance policy towards violence or acts of Sexual or Racial Harassment. Any student or staff member that engages in an act of violence or harassment will be removed from the program.

Violence includes but is not limited to: threatening behavior, verbal or written threats, harassment, verbal abuse, and physical attacks.

Sexual Harassment may include: any demeaning sexual proposition, unnecessary physical contact of any kind, leering at a person's body or body parts, sexually explicit or suggestive remarks about a person's clothing & physical attributes or behavior, sexually charged insults, humor, or verbal abuse.

Racial Harassment is any abuse of an individual or group on the basis of race. Racial harassment includes overt acts of oral, written, or physical abuse, as well as subtle and therefore less obvious forms of harassment such as epithets, innuendos, remarks, and attempts at humor.

Tobacco, alcohol or drugs are strictly prohibited. SOCAPA supervisors have the right to search the student's room for illegal substances and to confiscate if any are found.

Possession of firearms and/or any other weapons is strictly prohibited **even if they are props**.

Both parent/guardian and student must understand that for the health, safety and welfare of all members of SOCAPA, students must abide by all rules formulated by SOCAPA or by SOCAPA staff members. SOCAPA reserves the right to dismiss any student from the program that staff believes, in their discretion, is injurious to him/herself or others, presents a safety concern or medical risk, is disruptive, or otherwise conducts him/herself in a manner detrimental to the program. Use of illegal drugs, tobacco products or alcohol, extended homesickness, sexual activity and theft are examples of conduct that SOCAPA considers detrimental to the program, and which can lead to early dismissal.

Response to Violations of Codes of Conduct

Behavior of any staff person or student, which constitutes violence, harassment or which violates any other code of conduct, must be reported to the Director of the Program. Any staff person found to be in violation of these codes is subject to appropriate action, which may include probation, suspension of duties, or separation from the school. Any student we find violating these codes will immediately be sent home.

Student Agreement

The group atmosphere is very important to any SOCAPA experience. Students are expected to be motivated, positive, and willing to shoulder responsibilities and participate actively in classes and activities. Each student must understand and agree to refrain from using any illegal drugs, alcohol or tobacco products, and to refrain from engaging in any sexual activity. Everyone works together in an atmosphere of respect for peers and staff. Any actions detrimental to the group or those that prevent us from enjoying a healthy and fun summer may result in the student being sent home with no refund of fees.