IMPORTANT CONTACT INFORMATION:
For billing, registration and general questions, at all times, please call the main office:
- SOCAPA MAIN OFFICE: Toll Free: (800) 718-2787; Int’l and NY Local: (646) 828-3558
- Email: info@socapa.org

After programs start in June, to reach the Brooklyn Resident Life office for questions/information about arrival, housing, visiting, or anything concerning your child’s stay with SOCAPA, please use the following:
- SOCAPA New York City Resident Life: (800) 718-2787 or (646) 828-3558 ext. 713
- Email: brooklyn@socapa.org

Important dates & Information:

**SUMMER 2020 IMPORTANT DATES & INFORMATION**

**Brooklyn Campus Information Pack**

**IMPORTANT DATES:**

**APRIL 1, 2020:** FINAL PAYMENT DUE!

For registrations after April 1, full payment is due with registration.

**THREE WEEKS prior to arrival:** Final Registration Forms DUE!

On-Line Health History Form, Annual Physical/Immunization Form, copy of back and front of Proof of Health Insurance coverage, travel details and photo Due! We will gladly accept these forms any time, but they MUST be turned in no later than three weeks prior to your arrival.

*Arrival/Departure Details*

- If you are dropping your student off, we invite you to bring your child to campus between 1-4pm on the opening Sunday of the program. You can help your child get settled, go out and get any necessary supplies, and have a look around campus. Parents should plan to leave about 4:30 pm, which is when program meetings and orientation starts.
- On the final Saturday of the program, pick up is between 8-10am.
- Day Students should plan to attend the activities on the opening Sunday from 4pm – 8pm.
- For those arriving by air, we service JFK, LGA, and EWR on the opening Sunday and the final Saturday of the program only. Please schedule arriving and departing flights between 11am - 3pm. Flights that arrive/depart outside the recommended time slot will be subject to an additional transfer fee.
- If your child is traveling as an “Unaccompanied Minor,” as designated by the airline, there is an additional fee of $150 roundtrip, $75 each way, charged by SOCAPA. It is important that you notify SOCAPA if you have purchased or have been required to purchase the Unaccompanied Minor service from your airline. We will be able to inform you of the name of the person who will be picking your child up the Friday before the arrival date, but no earlier. Please note that the airline also charges for this service. We can only provide the Unaccompanied Minor service during our 11am – 3pm time slot.
- For domestic flights, we will meet the student at the baggage claim area for the flight. For international flights, we will meet students at the exit from customs. SOCAPA staff will be wearing a SOCAPA t-shirt and have a sign with the student’s name. On departure day, we see students to their airline ticket counter, but we cannot accompany them past security.

**Check-out procedure:** Students are responsible for cleaning their rooms and returning their room key. Our host university levies an additional fee for lost room key ($200) and excessive cleaning (from $25 - $100), which will be taken out of the damage deposit held on your credit card prior to camp start.

**Physical address of SOCAPA Brooklyn Resident Hall and Offices:**
Emerson Place Residence Hall, 135 Emerson Place, Brooklyn, NY 11205

**IMPORTANT DATES & INFORMATION**

**Brooklyn Campus Information Pack**

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**Final Showcase Schedule** – We will send out more detailed information about the final showcase the week before the show, including the location of and participants in each show. The time and location of the screening or live performance will be shared at the beginning of the week. Students may either leave with friends or family after the show on Friday night or during the scheduled checkout time on Saturday morning. If you plan to check your child out Friday night, please make arrangements with the Resident Life Office prior to the showcase date.

Parent drop off and pick up takes place at:

**SOCAPA Brooklyn Office and Residence Hall:**
Emerson Place Residence, Pratt Institute
135 Emerson Place, Brooklyn NY, 11205

**SESSION ONE:**
June 28 – July 11, 2020

**June 28, Sunday – SESSION ONE STUDENTS ARRIVE**
11-3p **Airport Pickups*** See Arrival/Departure Details.
   Please try to schedule arriving flights between 11:00 am – 3:00 pm.
1-4p **Check-in and Registration** at Emerson Place Residence Hall (Parent Drop-offs)
   Students receive room key and roommate assignments; unpack and get settled.
   Complete final administrative work.
1-4p **Welcome Chow:** Pizza & drinks
5-8pm **Program Meetings and Student Orientation:** Tour of Campus; Review Student Handbook;
Evening Screening: Sample Student Work

**June 29, Monday – CLASSES BEGIN**

**July 10, Friday – Showcase of student work**

**July 11, Saturday – SESSION ONE STUDENTS DEPART***
8-10a **Dormitory Check-out** – Say Goodbyes -- Airport Drop-offs & Parent Pick-ups
   Please try to schedule departing flights between 11:00 am – 3:00 pm.
   Parent pick-ups should be planned between 8-10am.

**SESSION TWO:**
July 12 – July 18, 2020 (3-week camps end August 1)

**July 12, Sunday – SESSION 2 STUDENTS ARRIVE**
11-3p **Airport Pickups*** See Arrival/Departure Details.
   Please try to schedule arriving flights between 11:00 am – 3:00 pm.
1-4p **Check-in and Registration** at Emerson Place Residence Hall (Parent Drop-offs)
   Students receive room key and roommate assignments; unpack and get settled.
   Complete final administrative work.
1-4p **Welcome Chow:** Pizza & drinks
5-8pm **Program Meetings and Student Orientation:** Tour of Campus; Review Student Handbook;
Evening Screening: Sample Student Work

**July 13, Monday – CLASSES BEGIN**

**July 17, Friday – Showcase of student work**

SOCAPA- Brooklyn Information Pack
July 18, Saturday – SESSION TWO STUDENTS DEPART
8-10a Dormitory Check-out – Say Goodbyes -- Airport Drop-offs & Parent Pick-ups
Please try to schedule departing flights between 11:00 am – 3:00 pm.
Parent pick-ups should be planned between 8-10 am.

SESSION THREE: July 19 – July 25, 2020 (1-week Camps) or August 1 (2-week Camps)

July 19, Sunday – SESSION THREE STUDENTS ARRIVE
11-3p Airport Pickups* See Arrival/Departure Details.
Please try to schedule arriving flights between 11:00 am – 3:00 pm.
1-4p Check-in and Registration at Emerson Place Residence Hall (Parent Drop-offs)
Students receive room key and roommate assignments; unpack and get settled.
Complete final administrative work.
1-4p Welcome Chow: Pizza & drinks
5-8pm Program Meetings and Student Orientation: Tour of Campus; Review Student Handbook;
Evening Screening: Sample Student Work

July 20, Monday – CLASSES BEGIN

July 24, Friday – Showcase of 1-week student work

July 25, Saturday – 1-WEEK STUDENTS DEPART*
8-10a Dormitory Check-out – Say Goodbyes -- Airport Drop-offs & Parent Pick-ups
Please try to schedule departing flights between 11:00 am – 3:00 pm.
Parent pick-ups should be planned between 8-10 am.

July 31, Friday – Showcase of 2-week student work**

August 1, Saturday – SESSION THREE STUDENTS DEPART*
8-10a Dormitory Check-out – Say Goodbyes -- Airport Drop-offs & Parent Pick-ups
Please try to schedule departing flights between 11:00 am – 3:00 pm.
Parent pick-ups should be planned between 8-10 am.

LOCATION:

SOCAPA BROOKLYN: Our Brooklyn campus is located in the historic Clinton Hill neighborhood of Brooklyn. Our classroom facilities are hosted by Feirstein Graduate School of Cinema on the famous Steiner Studios film lot, while our residence and dining halls in Brooklyn are located at neighboring Pratt Institute.

NEW YORK CITY: New York City has long been a world center of artistic and cultural exploration. SOCAPA is surrounded by exciting locations for film shoots, many of which have been photographed by some of the most famous film directors of our time. SOCAPA students find themselves in the heart of this vibrant city, walking distance from the Brooklyn Bridge, DUMBO, Fort Greene Park, Brooklyn Heights and the Promenade, and a short subway ride to Washington
Square Park, Times Square, the Theater District, Central Park, Bleecker Street, and one of the most diverse concentrations of cafés, restaurants, and artistic venues anywhere in the world. We at SOCAPA feel that New York City is perhaps the world's greatest classroom. We conduct many of our classes and exercises in our favorite parks and take many field trips to museums, studios, shows and screenings.

RESIDENCE HALL: Pratt's newly constructed Emerson Place residence hall features double occupancy rooms arranged around a common lounge. The bathroom facilities are located outside the rooms, featuring all single use shower rooms and toilet rooms. Amenities include WiFi broadband access, central air conditioning, a mini fridge and microwave. The residence hall also has study rooms, student lounges, 24-hour security, and laundry facilities.

DINING HALL: Most meals will be held at Pratt Institute's AVI Fresh dining hall, a great place to meet and chat with new friends. Here you can create a beautiful salad, enjoy gourmet selections right off the grill and delight in delicious comfort foods. Everywhere you turn, you’ll find fresh, mouth-watering options set up in a variety of stations. The dining hall is also happy to accommodate food allergies, and has a section devoted for those with food intolerances.

WEEKEND MEALS: Since SOCAPA students have the option of several city excursions on Saturdays and Sundays, weekend meals are the responsibility of the students. For instance, they may be given the opportunity to explore Central Park, go shopping in SOHO or whisk out to the amusement park and beach on Coney Island. At mealtimes, students are given the option of eating at inexpensive local restaurants or take-out stands. Prices can vary from two-dollar falafels and slices of pizza to fifteen-dollar sit down sushi combo dinners. We make it a point to recommend a wide variety of our favorite New York cheap eats and to encourage our students to try something they can't get at home. We generally recommend a total of $60 - $75 dollars to cover these weekend meals.

CHECK-IN: Check-in and Registration will take place between 1-4pm on the opening Sunday of the program in the reception area of the Emerson Place Residence Hall dormitory (see enclosed Campus Map). You will receive your room key and roommate assignments upon your arrival. We cannot provide the name of your roommate before check-in.

DAY STUDENTS: Day students are strongly encouraged to attend Sunday’s registration and orientation. Please plan to arrive at 4pm and stay until about 8:00pm. We will be handing out schedules and covering valuable information during this orientation. This orientation will also provide you with a chance to meet your fellow students and teachers/staff. The day student schedule normally runs from Monday – Friday, 8:45am – 5pm, although some 3-week students may also spend 1 day of their second weekend working on class projects or on a shoot.

MEALS: Day students are welcome to join all students for lunches in the cafeteria, Monday - Friday; this cost is covered by the Meals and Activities fee.

*Please note that day students do not participate in evening activities organized for our residential students. However, they are welcome in the Brooklyn dormitory if they need to speak with one of our residential staff, or if they are waiting for an evening class to begin.

RESIDENTIAL STUDENTS:
Mail: Student's Name; C/O SOCAPA;
Pratt Institute; 200 Willoughby Ave; Brooklyn, NY 11205
*Please be sure to write SOCAPA on any mail and allow an additional 2-3 days for mail to arrive.

Phones/Internet: We encourage students to bring their cell phones, but they must be turned off in all classrooms, editing rooms and screenings or they will be confiscated. There will be a computer room in the dorms with Internet access. All dorm rooms have LAN and WiFi access if you bring a compatible laptop.

Laundry: Washers and dryers are located in the basement of your dormitory. The Res Life office will explain procedures on paying for laundry.

What happens if I get locked out or lose my key? DO NOT LOSE YOUR KEY OR ID! You are expected to have your keys and ID card in your possession at all times. Any charge for lost or damaged keys will be billed to your account.

Room Safety: We may not be the only group of students living in the dormitory so keep your doors locked at all times and valuables in a secure place.

Spending Money: The room and board fee covers nightly board and Mon-Fri meals, as well as planned activities on nights and weekends. Students may want to bring spending money for props, snacks or for any shopping he/she may want to do during their stay. We suggest $5 - $10 a day for incidentals and $60 - $75 for the weekend meals. Because SOCAPA cannot access money for students if they run out, we highly recommend sending your child with a prepaid/reloadable debit card if they do not have a bankcard already, such as a Visa prepaid card or PayPal prepaid MasterCard. These cards can be used to purchase items and withdraw cash. If the student runs out of money, parents can reload the card from home. Please do not send your child with hundreds of dollars in cash. It is not safe.

MEDICAL EMERGENCY:
In the event of a medical emergency, students will be taken to the emergency room of a nearby hospital. The hospital’s EMS unit will provide ambulance service in the case of an emergency. Our staff will escort students to the emergency room when appropriate. Parents will be notified immediately. All students are required to have primary medical coverage and to list emergency contacts on the medical form.

The emergency room we bring students to when necessary is NYU Langone Health – Cobble Hill at 83 Amity St., Brooklyn, NY 11201.

WHAT TO BRING:

PLEASE LABEL YOUR BELONGINGS!

With a permanent marker, personalized sticker labels, or your preferred method, please label your belongings, particularly all technological items. It reduces our lost and found pile and makes for happy campers and parents when you return home with all your belongings. Please think twice when packing valuable items- Do you need it? Are you responsible with your belongings or do you leave them around?

ALL STUDENTS:

- ALARM CLOCK! You are responsible for being on time for all classes/events.
- Cell phone and charger.
- TOILETRIES: Soap/Shampoo, Toothbrush/Toothpaste
- Sunscreen
- Laundry Detergent
- Pillow/Linens (extra long twin size)/Blanket/Bath
- Comfortable, practical shoes/clothes. You do a lot of walking.
- Nice outfit for showcase festival and dinners on town
- Warm Sweatshirt or Sweater, shorts
- Notebook, Pen
- A reusable water bottle
- Rain gear-umbrella or raincoat
In addition to the above suggestions for all students, please see the program-specific lists from pages 8-9

WHAT TO BRING (cont.)

**Filmmakers:**

**MANDATORY:** An external MAC-compatible USB/FireWire **hard drive** (not one that must plug into wall) of at least 500 Gigs is **required** so that you can take all your digitized raw footage and project files home with you. It also allows you to edit on any available computer in our editing lab. We recommend a LaCie Rugged.
- Story Ideas, see film projects listed under the course descriptions on our website
- **RECOMMENDED:** Laptop computer. For filmmakers, it could be helpful when writing your script but is not necessary; you will have limited access to a computer center.
- Small props and costumes that are necessary for your film idea. Don’t go overboard!
- Music that you think would be good in your film (on hard drive is best – you can’t upload from an iPod or MP3 Player)
- Any camera that you own that you want to learn how to better use; any film or video work you want to share.

**Screenwriters:**

- A Laptop computer is **required** as part of the program.
- Story ideas.
- Any previous writing/screenwriting you would like to share.

**Actors:**

- A notebook and pens/pencils.
- A pair of lightweight sneakers/comfortable shoes.
- Comfortable lightweight clothing that you can move freely in and that will not make you self-conscious in movement/yoga classes.
- Interesting, versatile clothes/costumes as you may be asked to play a wide range of roles over the course of the program. A nice suit or dress usually comes in handy. Try to avoid white clothing, as the color white does not translate well to film/video.
- For headshots, a few options of tops. Layers and texture are great. Each should be a solid color- rich, saturated colors that bring out your eyes. Avoid solid white & solid black colors, as well as busy patterns, stripes, polka dots and neons.
- Ideas for a monologue and a short two-person scene, both can be professionally written (from a play or film) and should be between two and three minutes long.
- Make-up, as you generally need to do your own.
- A refillable water bottle.

**WHAT TO BRING (cont.):**

**Photographers:**

**MANDATORY:** An external MAC compatible USB/FireWire **hard drive** (not one that must plug into wall) of at least 500 Gigs is **required** so that you can take all your digitized raw footage and project files home with you. It also allows you to edit on any available computer in our editing lab. We recommend a LaCie Rugged.

- Comfortable footwear for long walking safari trips around the city. Please note that we do not allow open toe sandals/flip flops on photo safaris. Comfortable closed-toe shoes are necessary for the photo safaris.

**RECOMMENDED:** Any camera or photo equipment that you own and want to learn how to better use.
- Tripod if you have one.
- Any photography work that you have done that you want to share (digital, prints or negatives).
- A backpack or carrying bag for photo safari trips. Sunscreen, water bottle, rain gear.

**Dancers:**

Please bring as much of the following as you have. You do not need to go out and get everything on this list, but it will be good for you to have a few of the items.

**FOR FEMALE DANCERS:**
- All-black, high-waisted booty shorts of an appropriate length with NO logos or symbols on them.
- All-black sports or dance bra(s) with NO oversized logos or symbols on them. Racerback is fine, but ones with thin and/or interesting straps are also encouraged.
- Solid, brightly-colored sports bra if you have it
- All-black bra and all-nude bra (can be in place of sports bras if you don't need as much support)
- All-black leggings
- All-black camisole top or leotard
- All-white camisole or tank top
- Make-up and hair products (INCLUDING fake eyelashes, black mascara, and black eyeliner)
- Accessories such as fishnets, hats, glasses, gloves, ties, bandanas, etc.

**FOR MALE DANCERS:**
- All-black t-shirt with NO logos or symbols on it
- All-black sweatpants and/or shorts

**FOR ALL DANCERS:**
- A reusable water bottle
- Jeans and jean shorts you can move in for Hip Hop
- Tap shoes or any other "specialty" shoe for student choreography project (if so desired)
- White long-sleeve, button-down shirt
- All-white t-shirt
- A backpack or dance bag for daily studio trips and location shoots
- Potential music for your choreography assignment (in MP3 format)

**MANDATORY:**
- Sneakers for Hip Hop (depending on session)
- Nude-colored foot paws and/or half-sole turners for Contemporary, (depending on session)
Musicians:
-Your instrument (s) and amp and any necessary wires/cords.
-Tuners, picks, capos, etc. Items you use in your playing.
-Working songs/lyrics/music of your own.
-Stage/dramatic make up for photo shoots and video.
-A variety of clothes for performances, photo shoots, and video.
-Your laptop computer that may have recording and editing software (not required).

GETTING TO PRATT INSTITUTE’S EMERSON PLACE RESIDENCE HALL
Emerson Residence: 135 Emerson Place, Brooklyn, NY 11205.

BY PLANE: **We service JFK, LGA, and EWR airports for the New York City Programs.**
Our staff only does airport transfers on the first and last days of each session for a nominal fee of $75 per airport transfer to JFK and LGA and $89 for EWR. We request that you schedule your flight arrival and departure between 11:00 am and 3:00 pm. We will greet students at the baggage claim area for their flight wearing a SOCAPA t-shirt and holding a sign with the student’s name. For International flights, we will meet you at the exit from Customs. On departure day, we will drop students at the airline’s check-in counter; unfortunately, we cannot escort students beyond security. If you have made flight arrangements outside our scheduled dates, times, or locations, families are responsible for arranging their own transportation and any necessary accommodations. Please note that you must fill out the online Travel Form at least 2 WEEKS PRIOR to the start of the program.

BY SUBWAY
Take the G train (front car) to the Clinton-Washington station. Use Washington Avenue exit. On Washington, walk two blocks north to Willoughby Ave. Turn right onto Willoughby Ave, and proceed to Emerson Place. Turn left up Emerson Place, and the dorm will be on your right. In total, it’s about a 10 minute walk from the Clinton-Washington station.

BY TRAIN
From Grand Central Station: Take the downtown 4 or 5 train to the Fulton Street station. Take the Brooklyn-bound A or C train to the Hoyt-Schermerhorn station. Cross platform and take the G train (front car) to the Clinton-Washington station. Use Washington Avenue exit. On Washington, walk two blocks north to Willoughby Ave. Turn right onto Willoughby Ave, and proceed to Emerson Place. Turn left up Emerson Place, and the dorm will be on your right. In total, it’s about a 10 minute walk from the Clinton-Washington station.

From Pennsylvania Station: Take the Brooklyn-bound A or C train to the Hoyt-Schermerhorn station. Cross platform and take G train (front car) to the Clinton-Washington station. On Washington, walk two blocks north to Willoughby Ave. Turn right onto Willoughby Ave, and proceed to Emerson Place. Turn left up Emerson Place, and the dorm will be on your right. In total, it’s about a 10 minute walk from the Clinton-Washington station.

BY CAR – (please see attached campus map)
*From West Side Manhattan: Via Manhattan Bridge. Travel east on Canal Street to Manhattan Bridge. Exit bridge to Flatbush Avenue. Turn left onto Lafayette Avenue. Proceed 15 blocks. Make a left turn onto Washington Avenue. Go two blocks. Make a right turn onto Willoughby Avenue, drive .2 miles and make a left turn onto Emerson Place. The dorm will be on your right.

*From East Side Manhattan: Via Brooklyn Bridge. Travel south on the FDR Drive (also called East River Drive) to Brooklyn Bridge exit. Exit bridge to Tillary Street. Turn left on Tillary to Flatbush Avenue. Turn left onto Lafayette Avenue. Proceed 15 blocks. Make a left turn onto Washington Avenue. Go two blocks. Make a right turn onto Willoughby Avenue, drive .2 miles and make a left turn onto Emerson Place. The dorm will be on your right.

*From The BQE (heading west/south): Take Exit 31, Wythe Avenue/Kent Avenue. Stay straight to go onto Williamsburg Street W., which becomes Williamsburg Place, then Park Avenue. Turn right onto Emerson Place. The dormitory is a little bit over a block down the street on your left.

SOCAPA- Brooklyn Information Pack 8
*From The BQE (heading east/north): Take Exit 30, Flushing Avenue. Bear left onto Classon Avenue, then turn left onto Flushing Avenue. Turn left on to Washington Avenue. Proceed one block and turn left on Myrtle Ave. Make right on Emerson Place. The dormitory is on the left.

Please Refer To Our Campus Map On The Next Page

PLACES TO STAY: Below are some local accommodations for parents who are dropping off/picking up students:

<table>
<thead>
<tr>
<th>Hotel Name</th>
<th>Address</th>
<th>Phone Number</th>
</tr>
</thead>
<tbody>
<tr>
<td>Condor Hotel – Williamsburg, Brooklyn</td>
<td>56 Franklin Ave, Brooklyn (718) 526-6367</td>
<td></td>
</tr>
<tr>
<td>The Brooklyn</td>
<td>1199 Atlantic Ave, Brooklyn (718) 789-1500</td>
<td></td>
</tr>
<tr>
<td>Holiday Inn Brooklyn</td>
<td>300 Schermerhorn St, Brooklyn (718) 624-2211</td>
<td></td>
</tr>
<tr>
<td>Aloft New York Brooklyn</td>
<td>216 Duffield Street, Brooklyn (718) 256-3833</td>
<td></td>
</tr>
<tr>
<td>Pointe Plaza Hotel</td>
<td>2 Franklin Ave Brooklyn, NY (718) 782-7000</td>
<td></td>
</tr>
<tr>
<td>Hotel Indigo Williamsburg</td>
<td>500 Metropolitan Ave Brooklyn (718) 577-2525</td>
<td></td>
</tr>
<tr>
<td>Fairfield Inn &amp; Suites</td>
<td>181 3rd Avenue Brooklyn (718) 522-4000</td>
<td></td>
</tr>
</tbody>
</table>
SOCAPA Brooklyn Campus Map – Pratt Institute

SOCAPA Student Registration and Drop-Off will take place in Emerson Place Residence, Building 29 on the map.